



Council Meeting

September 16, 2021

8:30 am to 2:15 pm

Virtual Meeting via Zoom

Council Meeting Serial #: 2021-03-September

Minutes

Council Members Present:

Carol Legare RN, Chair
Debbie Swistun, Public Representative, Chair-Elect
Noah Gatzke RN(NP)
Irene Hamilton, Public Representative
Rachel Ingels Bergman RN(NP)
Michelle Johnson RN
Lindsay Mulholland, Public Representative (From 8:30 am – 1:50 pm)
Anish Panicker RN
Martha Ross RN(NP)
Katherine Stansfield RN, CEO/Registrar, Ex-Officio Council Member, non-voting

Council Member Regrets:

Shakerah Jones-Hall RN
George Prosk, Public Representative

College Staff Present:

Leadership Team:

Deb Elias RN, Chief of Quality Practice
Lori Darragh, Sr. Consultant, Policy & Public Initiatives
Diana Waterman, Chief Financial Officer
Suzanne Wowchuk RN, Chief of Regulatory Practices

Staff:

Allison Leveque, Quality Practice Consultant
Bryan Buss, Controller
Birgit Dotzlaw, Executive Assistant
Sandra Gilbert, Administrative Assistant, Policy and Public Initiatives
Rasheed Olaniyi, Senior Project Manager
Tammy Murdoch, Manager of Registration Services
Tracey Legary RN, Manager of Professional Conduct
Martin Lussier, Manager of Communications
Miranda Noel RN, Registration Advisor

Consultants/Guests Present:

Jeff Hirsch, TDS Law, College's General Legal Counsel
(From 8:30am to 8:56 am. Rejoined at 12:35 pm to 2:07 pm)

Members of the Public Present:

None

Recorder: Birgit Dotzlaw, Executive Assistant

AGENDA ITEM #	AGENDA TOPIC	RELEVANT COUNCIL POLICY	DESCRIPTION / OVERVIEW	DISCUSSION / COUNCIL DECISION / MOTION	ACTIONS REQUIRED
1.0 CALL TO ORDER					
	Welcome & Roll Call	GP-17 Council Meeting Process and Minutes GP-2 Role of the Council and Council Chair	Carol Legare, Chair, called the September 16, 2021 Council meeting to order at 8:30 am and advised that quorum is present. # Council members present: 9 # Voting members: 9	Carol Legare, welcomed Lori Darragh, Sr. Consultant, Policy and Public Initiatives, to her first Council meeting. Carol Legare congratulated Katherine Stansfield, Deb Elias and Suzanne Wowchuk for being accepted for their respective presentations at the CLEAR and CNAR conferences. Katherine Stansfield noted that Benga Fakayne, Data Strategist, and Diane Genyck, Quality Practice Consultant, also provided a presentation for CLEAR.	
1.1	Land Acknowledgement Statement		Carol Legare, Chair, read the Land Acknowledgement Statement		
1.2	Adoption of Agenda	GP-17 Council Meeting Process and Minutes		The September 16, 2021 agenda was approved by consensus as presented.	
1.3	Declarations Regarding Conflict of Interest	GP-3 Council Code of Conduct, Confidentiality and Conflict of Interest		Noah Gatzke asked whether he may have a conflict of interest regarding item # 2.4.1 <i>Nursing Education Program Annual Report</i> since he is an educator at the University of Manitoba. After discussion, Council felt it would not be a conflict of interest.	
2.0 CONSENT AGENDA					
	There were no items pulled from the Consent Agenda for further discussion.				
2.1	June 10, 2021 Council Meeting Minutes	GP-17 Council Meeting Process and Minutes	The minutes were circulated to Council for review and approval.	MOTION # 2021-09-16-01 Moved by Debbie Swistun Seconded by Irene Hamilton That the CRNM Council approve the Consent Agenda as presented and all the motions therein. All in favour CARRIED	
2.2	June 11, 2021 AGM Minutes	GP-17 Council Meeting Process and Minutes	The minutes were circulated to Council for review and approval.		
2.3	Chair's Report	GP-2 Role of the Council and Council Chair	The Chair's Report was circulated for	The Chair's Report is filed	

			information purposes.		
2.4	CEO/Registrar's Report	EE-8 Communication and Support to the Council GP-18 Types of Information Provided to Council	The CEO/Registrar's Report was circulated for information purposes.	The CEO/Registrar's Report is filed.	
2.4.1	Nursing Education Program Annual Report		The briefing report <i>Nursing Education Program Annual Reports</i> was circulated to the Council for review and approval.	Recommended motion: That the CRNM Council accept the annual reports submitted by Brandon University, Red River College, University of Manitoba/University College of the North and Université de Saint-Boniface.	
2.5	Media Report	EE-8 Communication and Support to the Council	The Media Report was circulated for information purposes.		
2.6	Amendments to College's General Regulation		The briefing report <i>Amendments to the College of Registered Nurses of Manitoba General Regulation</i> was circulated to the Council for review and approval.	Recommended motion: That the CRNM Council approve in principle the amendments to the College of Registered Nurses of Manitoba General Regulation as presented.	
2.7	Practice Direction re: Medical Assistance in Dying: Guidelines for Manitoba Nurses		The briefing report <i>Practice Direction: Medical Assistance in Dying: Guidelines for Manitoba Nurses</i> was circulated to the Council for review and approval.	Recommended motion: That the CRNM Council accept the recommendation to change the Practice Direction <i>RN(NP): Medical Assistance in Dying</i> to a practice support document.	

3.0 ITEMS RELATED TO OFFICER REPORTS

3.1	2022 Council Meeting Dates	GP-17 Council Meeting Process and Minutes	The Briefing Report <i>2022 Council Meeting Dates</i> was circulated to the Council for review and approval. Lori Darragh, Sr. Consultant, Governance & Public Initiatives, provided an overview of the report. The following meeting dates are	Council held discussion. MOTION # 2021-09-16-02 Moved by Michelle Johnson Seconded by Martha Ross That the CRNM Council approve the Council 2022 meeting dates as presented. All in favour CARRIED	
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			<p>proposed for Council meetings in 2022:</p> <ul style="list-style-type: none"> February 17, 2022 (Council Retreat Day) – previously approved at Sep 11, 2021 Council meeting March 10, 2022 June 9, 2022 June 10, 2022 (AGM) August 18, 2022 (Council Education Day) September 15, 2022 December 8, 2022 		
3.2	Support for Medical Imaging and Radiation Therapy Professional Self-Regulation		<p>The Briefing Report <i>Request for Support for Self-Regulation of Medical Imaging and Radiation Therapy Professionals under the RHPA</i> was circulated to the Council for review and approval.</p> <p>Katherine Stansfield, CEO/Registrar, provided an overview of the report.</p>	<p>Council held discussion.</p> <p>MOTION # 2021-09-16-03</p> <p>Moved by Michelle Johnsons Seconded by Rachel Ingels Bergman</p> <p>That the CRNM Council provide a letter of support to MAMRT in their request for the creation of a new regulatory college to oversee five disciplines in the medical imaging/radiation therapy field.</p> <p>All in favour CARRIED</p>	
4.0 GENERATIVE DISCUSSION – ENVIRONMENTAL SCAN					
4.1	COVID Implications for Nursing Regulation, Practice and Education	GP-18 Types of Information Provided to Council	<p>Katherine Stansfield, CEO/Registrar, provided a presentation on <i>Pandemic Implications: What have we learned in regulation, practice and education (so far)?</i></p>	Council held discussion.	<p>Management to provide another presentation / update on <i>COVID Implications for Nursing Regulation Practice and Education</i> in approximately 6 months to 1 year – depending on how the pandemic evolves.</p>
5.0 RISK MANAGEMENT					
5.1	Risk Register Update	GP-21 Enterprise Risk Management	<p>The Briefing Report <i>Enterprise Risk Management – Risk Register Update for September 2021</i> was circulated to the Council for</p>	<p>Diana Waterman, Chief Financial Officer, advised that the Risk Register needs to be reviewed annually and this will be done at the February 17, 2021 Council Retreat.</p>	<p>Conduct annual review of Risk Register at February 17, 2021 Council Retreat Day.</p>

			information purposes.		
6.0 COMMITTEE REPORTS					
6.1	Governance Committee Report				
		GP-4.4 Governance Committee Terms of Reference	The Governance Committee Report was circulated to the Council for information purposes. Debbie Swistun, Chair-Elect and Governance Committee Chair, provided a verbal overview of the report.	The Governance Committee Report is filed.	
6.1.1	Council Selection Process		The Briefing Report <i>Council Selection Process</i> was circulated to the Council for review and approval. Debbie Swistun, Governance Committee Chair, provided a verbal overview of the report.	MOTION # 2021-09-16-04 Moved by Debbie Swistun on behalf of the Governance Committee That the CRNM Council approve in principle the creation of a new sub-committee of Council for the purpose of Council member selection. All in favour CARRIED	
6.1.2	EE-6 Investment Policy		The Briefing Report <i>EE-6 Investment Policy</i> was circulated to the Council for review and approval. Debbie Swistun, Governance Committee Chair, provided a verbal overview of the report.	MOTION # 2021-09-16-05 Moved by Debbie Swistun on behalf of the Governance Committee That the CRNM Council approve the revisions to EE-6 Investment Policy as presented. All in favour CARRIED	
6.1.3	GP-3 Council Code of Conduct, Confidentiality and Conflict of Interest		The Briefing Report <i>GP-3 Council Code of Conduct, Confidentiality and Conflict of Interest</i> was circulated to the Council for review and approval. Debbie Swistun, Governance Committee Chair, provided a verbal	MOTION # 2021-09-16-06 Moved by Debbie Swistun on behalf of the Governance Committee That the CRNM Council approve the amended policy GP-3 Council Code of Conduct, Confidentiality and Conflict of Interest as presented. All in favour	

			overview of the report.	CARRIED	
6.1.4	GP-13 Individual Council Member Role		<p>The Briefing Report <i>GP-13 Individual Council Member Role</i> was circulated to the Council for review and approval.</p> <p>Debbie Swistun, Governance Committee Chair, provided a verbal overview of the report.</p>	<p>MOTION # 2021-09-16-07</p> <p>Moved by Debbie Swistun on behalf of the Governance Committee</p> <p>That the CRNM Council approve the amended policy GP-13 Individual Council Member Role as presented.</p> <p>All in favour CARRIED</p>	
6.1.5	GP-24 Council Member Recruitment and Nominations		<p>The Briefing Report <i>GP-24 Council Member Recruitment and Nominations</i> was circulated to the Council for review and approval.</p> <p>Debbie Swistun, Governance Committee Chair, provided a verbal overview of the report.</p>	<p>MOTION # 2021-09-16-08</p> <p>Moved by Debbie Swistun on behalf of the Governance Committee</p> <p>That the CRNM Council approve the amended policy GP-24 Council Member Recruitment and Nominations as presented.</p> <p>All in favour CARRIED</p>	
6.1.6	GP-19 Council Monitoring Process of the CEO/Registrar		<p>The Briefing Report <i>GP-19 Council Monitoring Process of the CEO/Registrar</i> was circulated to the Council for review and approval.</p> <p>Debbie Swistun, Governance Committee Chair, provided a verbal overview of the report.</p>	<p>MOTION # 2021-09-16-09</p> <p>Moved by Debbie Swistun on behalf of the Governance Committee</p> <p>That the CRNM Council approve the amended policy GP-19 Council Monitoring Process of the CEO/Registrar as presented.</p> <p>All in favour CARRIED</p>	
6.1.7	EE-7 Interactions with the Public and Registrants		<p>The Briefing Report <i>EE-7 Interactions with the Public and Registrants</i> was circulated to the Council for review and approval.</p> <p>Debbie Swistun, Governance Committee Chair, provided a verbal overview of the report.</p>	<p>MOTION # 2021-09-16-10</p> <p>Moved by Debbie Swistun on behalf of the Governance Committee</p> <p>That the CRNM Council approve policy EE-7 Interaction with the Public and the Registrants as presented.</p> <p>All in favour CARRIED</p>	

6.2	Appointments Committee Report				
		GP-4.1 Appointments Committee Terms of Reference	The Appointments Committee Report was circulated to the Council for review and approval. Noah Gatzke, Appointments Committee Chair, provided a verbal overview of the report.	The Appointments Committee Report is filed. MOTION # 2021-09-16-11 Moved by Noah Gatzke on behalf of the Appointments Committee: That the CRNM Council approve the following appointment and reappointments: 1. That Brenda Catchpole, Public Representative be appointed to the Complaints Investigation Committee 2. That Lydia Harris, RN be reappointed Chair to the Inquiry Committee 3. That Jennifer Colvine, RN be reappointed to the Inquiry Committee 4. That David Loewen, Public Representative be reappointed to the Finance Committee 5. That Michelle Johnson, RN be reappointed to the Finance Committee 6. That George Prosk, Public Representative be reappointed to the Committee on CEO/Registrar Performance 7. That Julia Kull, RN be reappointed as a Practice Auditor All in favour CARRIED	
6.3	Finance Committee Report				
		GP-4.3 Finance Committee Terms of Reference.	The Finance Committee Report was circulated to the Council for information purposes.	The Finance Committee Report is filed.	
6.3.1	EE-3 Financial Planning / Execution / Condition (Quarterly Monitoring Report)		The Briefing Report <i>EE-3 Financial Planning / Execution / Condition – Quarterly Monitoring Report for the Period Ended June 30, 2021</i> was circulated to the	Council held discussion. MOTION # 2021-09-16-12 Moved by Martha Ross Seconded by Debbie Swistun That the CRNM Council approve the quarterly EE-3 Financial Planning/Execution/Condition	

			<p>Council for review and approval.</p> <p>Katherine Stansfield, CEO/Registrar, Diana Waterman, Chief Financial Officer and Bryan Buss, Controller, provided a verbal overview of the report.</p>	<p>Monitoring Report for the period ended June 30, 2021 as presented.</p> <p>All in favour CARRIED</p>	
7.0 PUBLIC BENEFIT POLICY					
7.1	2021 Strategic Priorities Scorecard – Quarter 2 Results	PB-1 Public Benefit Policy	<p>The Briefing Report <i>2021 Strategic Priorities Scorecard – Quarter 2 Results</i> was circulated to the Council for information purposes.</p> <p>Katherine Stansfield, CEO/Registrar, provided a presentation on <i>The College's Balanced Scorecard 2021: Quarter 2</i></p> <p>Members of the Leadership Team provided updates on the individual departmental WIGs (Wildly Important Goals) for Quarter 2, 2021.</p>	<p>Council held discussion.</p>	
8.0 EXECUTIVE EXPECTATIONS POLICY MONITORING					
8.1	EE-10 Public Image		<p>The Briefing Report <i>Monitoring Report: EE-10 Public Image</i> was circulated to the Council for review and approval.</p> <p>Katherine Stansfield, CEO/Registrar, provided a verbal overview of the report.</p>	<p>Council held discussion.</p> <p>MOTION # 2021-09-16-13</p> <p>Moved by Michelle Johnson Seconded by Anish Panicker</p> <p>That the CRNM Council approve EE-10 Public Image as a clear and understandable monitoring report, that outlines reasonable interpretations and evidence that shows partial compliance with policy.</p> <p>All in favour CARRIED</p>	
9.0 COUNCIL POLICY MONITORING					
9.1	GP-4 Council Committee Principles	GP-6 Council Planning Cycle	The Briefing Report <i>GP-4 Council</i>	<p>Council held discussion.</p> <p>MOTION # 2021-09-16-14</p>	

	Interpretation and Monitoring	and Strategic Agenda GP-28 Council Policy Development / Updating / Approval	<i>Committee Principles – Monitoring Report</i> was circulated to Council for review and approval. Michelle Johnson RN and Rachel Ingels Bergman RN(NP) Council Members, provided an overview of the report.	Moved by Anish Panicker Seconded by Debbie Swistun That the CRNM Council accepts the policy interpretation for GP-4 Council Committee Principles. The Council found the report to be understandable and that the interpretation is a reasonable demonstration of compliance. All in favour CARRIED	
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Jeff Hirsch rejoined the meeting at 12:35 pm

College staff were excused from the meeting at 12:40 pm prior to the Closed Session being called to order.

10.0 CLOSED SESSION



		GP-17 Council Meeting Process and Minutes	Council went into a Closed Session from 12:41 pm – 1:50 pm The Council held the Closed Session to discuss the following topic: <ul style="list-style-type: none"> Labour Mobility and Clinical Competence Assessment. 	<p>MOTION # 2021-09-16-15</p> <p>Moved by Noah Gatzke Seconded by Debbie Swistun</p> <p>That the CRNM Council move into Closed Session.</p> <p>All in favour CARRIED</p> <p>MOTION # 2021-09-16-16</p> <p>Moved by Seconded by</p> <p>That the CRNM Council rise from Closed Session.</p> <p>All in favour CARRIED</p>	
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11.0 CLOSED SESSION DECISIONS

		GP-17 Council Meeting Process and Minutes	Closed Session decisions to be brought forward to the public meeting minutes.	There were no decisions from the September 16, 2021 Closed Session to bring forward to the public meeting minutes.	
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12.0 IN-CAMERA SESSION

		GP-17 Council Meeting Process and Minutes	The Council held an In-Camera session on September 16, 2021 from 1:50 pm to 2:15 pm to discuss the following topics: <ul style="list-style-type: none"> Legal Matters Update 		
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13.0 IN-CAMERA DECISIONS					
		GP-17 Council Meeting Process and Minutes	In-Camera decisions to be brought forward to the public meeting minutes.	There were no decisions from the September 16, 2021 In-Camera Session to bring forward to the public meeting minutes.	
14.0 ADJOURNMENT					
			Carol Legare, Chair, adjourned the September 16, 2021 Council Meeting at 2:15 pm		
APPROVAL OF SEPTEMBER 16, 2021 COUNCIL MEETING MINUTES					
			Approved by Council on December 9, 2021	 <hr/> Carol Legare, Council Chair  <hr/> Katherine Stansfield, CEO/Registrar	