



Council Meeting

June 10, 2021

8:30 am to 4:19 pm

Virtual Meeting via Zoom

Council Meeting Serial #: 2021-02-June

Minutes

Council Members Present:

Carol Legare RN, Chair (From 8:30am to 12:15pm. Rejoined at 3:22 pm to 4:19 pm)
Debbie Swistun, Public Representative, Chair-Elect
Noah Gatzke RN(NP)
Irene Hamilton, Public Representative
Rachel Ingels Bergman RN(NP)
Michelle Johnson RN
Shakerah Jones Hall RN
Lindsay Mulholland, Public Representative
Anish Panicker RN
Martha Ross RN(NP)
Katherine Stansfield RN, CEO/Registrar, Ex-Officio Council Member, non-voting

Council Member Regrets:

George Prosk, Public Representative

College Staff Present:

Leadership Team:

Deb Elias RN, Chief of Quality Practice
Leanne Matthes, Sr. Consultant Governance and Public Initiatives
Diana Waterman, Chief Financial Officer
Suzanne Wowchuk RN, Chief of Regulatory Practices

Staff:

Bryan Buss, Controller
Samanth Cyr, Case Manager, Professional Conduct
Birgit Dotzlaw, Executive Assistant
Sandra Gilbert, Administrative Assistant, Governance and Public Initiatives
Diane Genyk RN, Quality Practice Consultant
Gus Gottfred, Communications Specialist
Rebecca Grima, Communications Specialist
Benga Fakanye, Data Strategist
Diana Heywood RN, Quality Practice Consultant
Tracey Legary RN, Manager of Professional Conduct
Martin Lussier, Manager of Communications
Miranda Noel RN, Registration Advisor
Rasheed Olaniyi, Quality Practice Project Manager
Carol Puchailo RN(NP), Practice Specialist

Consultants/Guests Present:

Jeff Hirsch, TDS Law, College's General Legal Counsel
(From 8:30am to 9:30 am. Rejoined at 2:17 pm to 4:19 pm)

Members of the Public Present:

Lori Darragh

Recorder: Birgit Dotzlaw, Executive Assistant

AGENDA ITEM #	AGENDA TOPIC	RELEVANT COUNCIL POLICY	DESCRIPTION / OVERVIEW	DISCUSSION / COUNCIL DECISION / MOTION	ACTIONS REQUIRED
1.0 CLOSED SESSION					
		GP-17 Council Meeting Process and Minutes	<p>Carol Legare, Chair, called the June 10, 2021 Council meeting to order at 8:34 am.</p> <p>Council went into a Closed Session from 8:34 am – 9:28 am</p> <p>The Council held the Closed Session to discuss the following topic:</p> <ul style="list-style-type: none"> Amended Bylaws for the Annual General Meeting. 	<p>MOTION # 2021-06-10-01</p> <p>Moved by Martha Ross Seconded by Noah Gatzke</p> <p>That the CRNM Council move into Closed Session.</p> <p>All in favour CARRIED</p> <p>MOTION # 2021-06-10-02</p> <p>Moved by Debbie Swistun Seconded by Shakerah-Jones Hall</p> <p>That the CRNM Council rise from Closed Session.</p> <p>All in favour CARRIED</p>	
2.0 CLOSED SESSION DECISIONS					
		GP-17 Council Meeting Process and Minutes	Closed Session decisions to be brought forward to the public meeting minutes.	There were no decisions from the June 10, 2021 Closed Session to bring forward to the public meeting minutes.	
3.0 CALL TO ORDER					
	Welcome & Roll Call	<p>GP-17 Council Meeting Process and Minutes</p> <p>GP-2 Role of the Council and Council Chair</p>	<p>Carol Legare, Chair, called the Open Council meeting to order at 9:31 am and advised that quorum is present.</p> <p># Council members present: 10</p> <p># Voting members: 10</p>	<p>Katherine Stansfield, CEO/Registrar, welcomed Lori Darragh (member of the public).</p> <p>Lori Darragh will be the new Sr. Consultant, Governance and Public Initiatives. Her start date is June 21, 2021.</p> <p>Katherine Stansfield, CEO/Registrar also welcomed new staff member Carol Puchailo RN(NP), Quality Practice Consultant.</p>	
3.1	Land Acknowledgement Statement		Carol Legare, Chair, read the Land Acknowledgement Statement		

3.2	Adoption of Agenda	GP-17 Council Meeting Process and Minutes		The June 10, 2021 agenda was approved by consensus as presented.	
3.3	Declarations Regarding Conflict of Interest	GP-3 Council Code of Conduct, Confidentiality and Conflict of Interest		No conflicts of interest were brought forward.	
4.0 CONSENT AGENDA					
Item #4.4 <i>CEO/Registrar's Report</i> was pulled from the Consent Agenda for further discussion.					
4.1	March 11, 2021 Council Meeting Minutes	GP-17 Council Meeting Process and Minutes	The minutes were circulated to Council for review and approval.	<p>MOTION # 2021-06-10-03</p> <p>Moved by Michelle Johnson Seconded by Debbie Swistun</p> <p>That the CRNM Council approve the Consent Agenda as presented and all the motions therein.</p> <p>All in favour CARRIED</p> <p>A request was made to pull the <i>CEO/Registrar Report</i> from the Consent Agenda for further discussion.</p> <p>Amended Motion# 2021-06-10-04 Moved by Debbie Swistun Seconded by Noah Gatzke</p> <p>To approve Consent Agenda with the removal of the <i>CEO/Registrar's Report</i> for further discussion</p> <p>All in favour CARRIED</p> <p>Council held discussion on the <i>CEO/Registrar's Report</i>.</p>	
4.2	April 16, 2021 E-Vote Minutes re: practice auditor	GP-17 Council Meeting Process and Minutes	The minutes were circulated to Council for review and approval.		
4.3	Chair's Report	GP-2 Role of the Council and Council Chair	The Chair's Report was circulated for information purposes.	The Chair's Report is filed	
4.4	CEO/Registrar's Report	EE-8 Communication and Support to the Council GP-18 Types of Information	The CEO/Registrar's Report was circulated for information purposes.	The CEO/Registrar's Report is filed.	



		Provided to Council			
4.5	Standards for Clinical Competence Assessment		The briefing report <i>Standards for Clinical Competence</i> was circulated to the Council for review and approval.	Recommended motion: That the CRNM Council approve the Clinical Competence Assessment Standards as presented.	
4.6	Practice Direction re: Registration Requirements		The briefing report <i>Practice Direction: Registration Requirements</i> was circulated to the Council for review and approval.	Recommended motion: That the CRNM Council approve the Practice Direction: Registration Requirements as presented.	
4.7	Media Report	EE-8 Communication and Support to the Council	The Media Report was circulated for information purposes.		
5.0 RISK MANAGEMENT					
5.1	Risk Register Update	GP-21 Enterprise Risk Management	The Briefing Report <i>Enterprise Risk Management – Risk Register Update for June 2021</i> was circulated to the Council for information purposes.	No further discussion was held.	
6.0 ITEMS RELATED TO OFFICER REPORTS					
6.1	Appointment of AGM Scrutineers	College of Registered Nurses of Manitoba Bylaws (Dec 6, 2019)	The Briefing Report <i>Scrutineers for Annual General Meeting</i> was circulated to the Council for review and approval. It was noted that George Prosk, public representative, is not able to attend the Annual General Meeting on June 11, 2021 and therefore will not be available to act as a scrutineer.	Council held discussion. MOTION # 2021-06-10-05 Moved by Anish Panicker Seconded by Debbie Swistun That the CRNM Council appoint the following public representatives on Council as scrutineers for the 2021 Annual General Meeting on June 11, 2021: Irene Hamilton and Lindsay Mulholland. Irene Hamilton will be the Chief Scrutineer. All in favour CARRIED	
6.2	AGM Motions		The Briefing Report <i>Motions for Annual General Meeting</i> was circulated to the Council for information and discussion purposes.	Council held discussion.	

6.3	2020 Annual Report		The Briefing Report <i>2020 Annual Report</i> was circulated to the Council for information and discussion purposes.	There was no further discussion held.	
7.0 COMMITTEE REPORTS					
7.1	Governance Committee Report				
		GP-4.4 Governance Committee Terms of Reference	The Governance Committee Report was circulated to the Council for information purposes. Debbie Swistun, Chair-Elect and Governance Committee Chair, provided a verbal overview of the report.	The Governance Committee Report is filed.	
7.1.1	EE-9 Emergency Executive Succession		The Briefing Report <i>EE-9 Emergency Executive Succession</i> was circulated to the Council for review and approval.	MOTION # 2021-06-10-06 Moved by Debbie Swistun on behalf of the Governance Committee That the CRNM Council approve policy EE-9 Emergency Executive Succession as presented. All in favour CARRIED	
7.1.2	GP-6 Council Planning Cycle and Strategic Agenda		The Briefing Report <i>GP-6 Council Planning Cycle and Strategic Agenda</i> was circulated to the Council for review and approval.	MOTION # 2021-06-10-07 Moved by Debbie Swistun on behalf of the Governance Committee That the CRNM Council approve policy GP-6 Council Planning Cycle and Strategic Agenda as presented. All in favour CARRIED	
7.2	Appointments Committee Report				
		GP-4.1 Appointments Committee Terms of Reference	The Appointments Committee Report was circulated to the Council for review and approval. Noah Gatzke, Appointments Committee Chair, provided a verbal	The Appointments Committee Report is filed. MOTION # 2021-06-10-08 Moved by Noah Gatzke on behalf of the Appointments Committee: That the CRNM Council approve the following re-appointment:	

			overview of the report.	1. That Carol Enns, RN be re-appointed to the Complaints Investigation Committee All in favour CARRIED	
7-3	Finance Committee Report				
		GP-4.3 Finance Committee Terms of Reference.	The Finance Committee Report was circulated to the Council for information purposes. Katherine Stansfield, CEO/Registrar, provided a verbal overview of the report on behalf of George Prosk, Finance Committee Chair, as he was unable to attend the June 10, 2021 Council meeting.	The Finance Committee Report is filed.	
7.3.1	EE-3 Financial Planning / Execution / Condition (Quarterly Monitoring Report)		The Briefing Report <i>EE-3 Financial Planning / Execution / Condition – Quarterly Monitoring Report for the Period Ended March 31, 2021</i> was circulated to the Council for review and approval. Katherine Stansfield, CEO/Registrar, provided a verbal overview of the report.	Council held discussion. MOTION # 2021-06-10-09 Moved by Katherine Stansfield on behalf of the Finance Committee That the CRNM Council approve the quarterly EE-3 Financial Planning/Execution/Condition Monitoring Report for the period ended March 31, 2021 as presented. All in favour CARRIED	
8.o GENERATIVE DISCUSSION – EDUCATION					
8.1	The Regulated Health Professions Act	GP-18 Types of Information Provided to Council	Leanne Matthes, Sr. Consultant, Governance and Public Initiatives, Suzanne Wowchuk, Chief of Regulatory Practices and Deb Elias, Chief of Quality Practice provided a presentation on <i>Overview of the RHPA</i>	Council held discussion.	Provide additional <i>RHPA</i> updates to Council on a regular basis in the future. Add to Officers' Planning Meeting Agenda and build into Council Planning Cycle.
Carole Legare, Chair, excused herself from the meeting at 12:15 pm					
Debbie Swistun, Chair-Elect, assumed the chair on behalf of Carol Legare until she was able to rejoin at 3:22 pm.					

9.0 PUBLIC BENEFIT POLICY					
9.1	2021 Strategic Priorities Scorecard – Quarter 1 Results	PB-1 Public Benefit Policy	<p>The Briefing Report <i>2021 Strategic Priorities Scorecard – Quarter 1 Results</i> was circulated to the Council for information purposes.</p> <p>Katherine Stansfield, CEO/Registrar, provided a presentation on <i>The College's Balanced Scorecard 2021: Quarter 1</i></p> <p>Members of the Leadership Team provided updates on the individual departmental WIGs (Wildly Important Goals) for Quarter 1, 2021.</p>	Council held discussion.	Provide remediation plan/information if a WIG measure is not met.
10. EXECUTIVE EXPECTATIONS POLICY MONITORING					
10.1	EE-8 Communication and Support to Council (monitoring)		<p>The Briefing Report <i>Monitoring Report: EE-8 Communication and Support to the Council</i> was circulated to the Council for review and approval.</p> <p>Katherine Stansfield, CEO/Registrar, provided a verbal overview of the report.</p>	<p>Council held discussion.</p> <p>MOTION # 2021-06-10-10</p> <p>Moved by Irene Hamilton Seconded by Michelle Johnson</p> <p>That the CRNM Council approve EE-8 Communication & Support to Council as a clear and understandable monitoring report, that outlines reasonable interpretations and evidence that shows compliance with policy</p> <p>All in favour CARRIED</p>	Add the date to the EE-8 Monitoring Report regarding when the CEO/Registrar notified the Chair & Chair-Elect of a pending staff retirement.
10.2	EE-9 Emergency Executive Succession (monitoring)		<p>The Briefing Report <i>Monitoring Report: EE-9 Emergency Executive Succession Planning</i> was circulated to the Council for review and approval.</p> <p>Katherine Stansfield, CEO/Registrar, provided a verbal</p>	<p>Council held discussion.</p> <p>MOTION # 2021-06-10-11</p> <p>Moved by Martha Ross Seconded by Irene Hamilton</p> <p>That the CRNM Council approve EE-9 Emergency Executive Succession Planning as a clear and understandable monitoring report, that outlines reasonable interpretations and</p>	

			overview of the report.	evidence that shows compliance with policy All in favour CARRIED	
11.0 COUNCIL POLICY MONITORING					
11.1	CR-3 Delegation to the CEO/Registrar (monitoring)	GP-6 Council Planning Cycle and Strategic Agenda GP-28 Council Policy Development / Updating / Approval	The Briefing Report <i>CR-3 Delegation to the CEO/Registrar – Monitoring Report</i> was circulated to Council for review and approval. Martha Ross RN(NP), Council Member, provided an overview of the report.	Council held discussion. MOTION # 2021-06-10-12 Moved by Irene Hamilton Seconded by Rachel Ingels Bergman That the CRNM Council accepts the policy interpretation for CR-3 Delegation to the CEO/Registrar. The Council found the report to be understandable and that the interpretation is a reasonable demonstration of compliance. All in favour CARRIED	
12.	Other				
	Retirement Announcement		Debbie Swistun, Chair-Elect, announced that Leanne Matthes, Sr. Consultant, Governance and Initiatives will be retiring at the end of June 2021. Leanne has been with the College for 13 years. Debbie Swistun provided an overview of the history and the many accomplishments Leanne has achieved in her work at the College and her support to the Council. Council members thanked Leanne for all her hard work and wished her all the best for her retirement. Katherine Stansfield, CEO/Registrar advised that there will		

			be a virtual retirement event on June 25, 2021 in recognition of Leanne's retirement.		
<p>College staff and the member of the public were excused from the meeting at 2:00 pm prior to the In-Camera Session being called to order.</p> <p>Jeff Hirsch joined the In-Camera Session at 2:17 pm</p> <p>Carol Legare joined the In-Camera Session at 3:22 pm</p>					
12.0 IN-CAMERA SESSION					
		GP-17 Council Meeting Process and Minutes	The Council held an In-Camera session on June 10, 2021 from 2:17 pm to 4:19 pm to discuss the following topics: <ul style="list-style-type: none"> • Legal Matters Update • Compliance Order • Registration Matter 		
13.0 IN-CAMERA DECISIONS					
		GP-17 Council Meeting Process and Minutes	In-Camera decisions to be brought forward to the public meeting minutes.	There were no decisions from the June 10, 2021 In-Camera session to bring forward to the public meeting minutes.	
14.0 ADJOURNMENT					
			Carol Legare, Chair, adjourned the June 10, 2021 Council Meeting at 4:19 pm		
APPROVAL OF JUNE 10, 2021 COUNCIL MEETING MINUTES					
			Approved by Council on September 16, 2021	 <hr/> Carol Legare, Council Chair  <hr/> Katherine Stansfield, CEO/Registrar	